

Dear Parents / Carers, after reading this email, please reply with your decision.

The Lancashire Director for Education advice to schools has changed. **I am now planning for a return** to school on 22<sup>nd</sup> June for children in Reception, Year 1, 6 & Keyworkers. Parents/carers, after reading the rest of this email, **provide confirmation of your intentions**; whether to return or not to school.

**For all families in school**, this email will help you understand how we intend to operate when we reopen to a limited number, but I hope and will plan to open to more children in other year groups in the near future. **Please reply to confirm** whether your child/ren will return if I can arrange some time in school for them before summer.

All staff have continued planning carefully, putting in place practical measures to bring children back to school alongside the provision for keyworkers that has continued throughout. We have endeavoured to follow updated government guidance in doing so.

#### **New measures for those returning:**

- Each family will have a specific drop off & pickup time. **This will be texted to you.** Please adhere to these times to enable distancing between parents
- Each group will have a different door for drop off & pickup
  - Infants- door at the front of school via the play area
  - Year 6- the back door around the outside of the classroom (garden side)
  - Keyworkers- The main junior door up the ramp
- School catering will provide a daily packed lunch for the first week back for all pupils. We will follow this with an opportunity for you to decide to send your own packed lunch or continue with the school provision.
- Do not send anything from home except a plastic water bottle and indoor shoes/pumps on day 1 that we will keep in school.
- Children will need to come in clean clothes every day. If you don't have enough school uniform for this (and/or washing time) they can wear their own clothes on occasion too. They should bring their coat.
- Only one parent should bring their child. If you need to pass on any messages please use email or ring school. No parents should enter school.
- If your child becomes ill out of school time, please let us know so that we can pass this on to the group/class that they will have been working with. Although obvious, I remind you not to send children in if they feel unwell in any way.

#### **Measures previously mentioned that will take place during the partial reopening**

- Children and staff working in one of three small groups that remain the same through the week and do not mix with other groups. School times will be different for these groups as part of this planning.
- Social distancing to be encouraged, particularly with the younger children.
- Notices placed around school encouraging good hygiene
- No dinnertime break but the outside will be used throughout the day as required.
- Packed lunches served by the kitchen in classroom areas and eaten by the children in that area.
- Regular cleaning taking place throughout the day and at the end of day, in addition to the usual cleaning regime. Shorter days will allow this.
- Different entrances/exits for each of the three groups.
- Staggered times for drop off/pickup.
- The continuation of home learning for any children not in school through the OneDrive system. This is possible when staff are not in school with children.

- No fines or attendance issues for parents who decide not to return at present.

**School times:**

**Infants-** Monday to Thursday 9.00 – 2.30pm

**Year 6-** Monday to Thursday 9.00 – 2.30pm

**Keyworkers-** Monday to Friday 9.00 – 3.15pm as required

I have instigated these measures to ensure a steady, safe and gradual return to school education for our children. Remember that work will continue to be uploaded to the OneDrive system for all children as we move forward.

Kind regards,

K Stafford-Roberts

**Please reply to with your decision.**

**If you require certain days for keyworker provision, please inform us by reply.**