Hornby St Margaret`s CE Primary School PTA

17th May 2018

**PTA Meeting Eight of School Year 2017/2018 Minutes**

**Present:** Rachel Fisher(RF), Helen Rosie (HR), Michelle Norris (MN), Andrea Towse (AT).

1. **Apologies:** Cassie Harrison, Sarah Norton, Tony Turner, Rebecca Wilkinson, Megan Norris, Jules Padgett, Aimee Shuttleworth.

1. **Minutes of the last Meeting recorded on Thursday 19th April** **–** checked and agreed.

# Matters Arising

# i) Play costumes

MN to liaise with Megan and Mrs Whitehead re collecting all costumes together and producing a list.

# ii) Talent Show

HR confirmed the talent show would run again later this term. It was agreed to limit groups to no more than three and the PTA would provide trophies for first, second and third place. Any unused trophies would be saved for following years. HR to liaise with school and to purchase trophies.

# iii) School Council request for Gym bars in playground

Michelle had been in contact with KSR who said that he would be able to fund the purchase of these through the PE grant and suggested the PTA purchase some picnic benches made from recycled plastic instead. All present agreed to the purchase of 1-2 of these depending on cost. MN to investigate.

**iv)** **Library Books**

There had been little response to the request in the newsletter asking for suggestions of books that children would like to see in the library, however some great books had been donated by Claire Timmis which was much appreciated. It was agreed to tie in book donations for the library when requesting donations for the Summer Fair. RF & HR will also draw up a list of books that the PTA could consider purchasing for the library.

**v) Other fundraising suggestions**

MN had investigated the personalised water bottles and name stamps and felt both were too expensive and the committee agreed, so these ideas will not be pursued any further.

**vi) Icecreams**

RF had sold ice-creams once already this term and was also planning to sell them again the following day. Uptake had been good. Thanks to RF for co-ordinating this. It was agreed the PTA would cover the cost of a free ice-cream for each pupil at the end of Sports day and sell off any remaining to parents. RF also kindly offered to make ribbons for first, second and third places in each race at Sports Day which was much appreciated.

**vii) Second hand uniforms**

Still need sorting and an inventory making. MN to action with help from JP.

# Summer Fair

Discussion took place over stalls, cost etc and the below list was agreed. Volunteers would be sought for the gaps, and thanks were given for the offers of help received so far from those not present at the meeting.

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| **What** | **Price** | **Who** | **Needs/Prize** |
| Sausage/Vegi sausage buns | £1.50 | Helen | HR to buy sausages/veg sausages & buns.  MN to check cupboard for sauces, plates & napkins. |
| Refreshments | £1 large brew or cake 50p small brew or cake  20p squash | Cassie  Michelle  One other | MN to check cupboard for tea/coffee/squash and buy milk the day before (plenty!) |
| Raffle | £1 a strip (=one turn) | Rebecca  One other | MN to check cupboard for raffle tickets.  Request for donations of prizes from parents. |
| Tombola | 50p or 3 for £1 | Jackie Norris | MN to check cupboard for raffle tickets.  Request for donations of prizes from parents. |
| Toys and books. | Various as appropriate |  | Request donations from parents. |
| Hook a duck | 50p or 3 for £1 |  | Check equipment in cabin.  Lucky dip for prizes – MN to buy. |
| Lucky dip | 30p a go |  | A few prizes left from Christmas – MN to buy more. |
| Fruit Kebabs | 50p each | Rachel | RF to buy all stock needed. |
| Ping pong jars | 50p for 3 balls |  | Equipment in cabin. MN to buy prizes. |
| Pass the peas | 50p or 3 for £1 |  | 2 dishes, dried peas, pack of straws – MN to buy. |
| Lollipop lotto | 20p a go |  | Got box from Christmas fair, MN to buy lollipops. |
| Nail painting  Tattoos | 50p  20p |  | From stock |
| Bat the rat | 3 goes for 50p |  | Further research needed & equipment will need to be bought/made. |
| Sponge the teacher | 50p for 3 sponges |  | Check cabin for sponges. |

* Games will also be put out on the field for children to play free of charge eg beanbag game, connect four.
* MN to draw up a sign up sheet for volunteers to fill in from Mon 21st May.
* MN to ask for volunteers and donations in newsletter.

**5) AOB –** none

**6) DONM -**Thursday 7th June at 2:30pm in school.